**NORTHUMBRIA AND SUNDERLAND AHRC**

**CENTRE FOR DOCTORAL TRAINING**

**APPLICATION FOR THE COHORT DEVELOPMENT FUND**

Please read the guidance notes at the end of this document carefully to ensure you are eligible to apply. This form must be submitted at least three months before the funds are required, e.g. 3 months before the training takes place.

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| **Name(s):** |  |
| **Department:** |  | **University**: |  |
| **Email:**  |  |

**SECTION ONE: PROPOSAL**

1. **Proposal title:**

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1. **Participating organisations, partners or trainers:**

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| **Organisation** | **Contact name and position**  |
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1. **Estimated number of students attending training:**

If more than one event is involved, please break down numbers by event

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1. **Aims, rationale and outcomes**

Please tell us:

1. What gap in training or cohort development this proposal is addressing?
2. What you plan to deliver through the training and how it will contribute to doctoral training in the Art and Design
3. Any outputs from the training
4. How you intend to publicise this training opportunity?
5. Any previous experience of developing and delivering training.

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1. **Costs**

Please provide the budget for the proposal broken down by type of support required e.g. travel and subsistence for visiting speakers, catering costs, travel for students etc. Please note that we normally expect travel for students to be included and to take the form of public transport at economy/advance fares. Please include any support from institutions or other partners, including support in kind (e.g. use of rooms).

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1. **Timing**

Please include an outline timetable for the planning and delivery of your event.

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1. **Evaluation**

Tell us how you will evaluate the training’s success. Please note that all successful bids will be required to submit a post-award report within 4 weeks of the completion of the training.

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**Please submit the completed form**

by email to: rn.northumbria-sunderland-cdt@northumbria.ac.uk

or post to The Graduate School, 2nd Floor, Pandon Building, Newcastle upon Tyne, NE2 1XE

**GUIDANCE NOTES: COHORT DEVELOPMENT FUND**

The Cohort Development Fund scheme allows the CDT to support training initiatives directed towards supporting the disciplinary & interdisciplinary training needs of doctoral researchers in the Arts & Humanities.

**Aims**

The Cohort Development Fund aims to support students & institutions to work collaboratively to develop & improve doctoral training across arts and design, by funding them to:

* develop/deliver training that is not possible/viable for individual institutions & is in the vanguard of the field(s);
* develop/deliver training that is innovative in scope, subject &/or delivery model;
* lead the development of research training in their discipline(s);
* develop strong & sustainable peer networks among staff & students;
* build capacity among the student body to identify, lead, manage &/or deliver their own training;
* develop students’ capacity in grant proposal writing.

**Criteria for activities**

* Demonstrably meeting the aim(s) set out above
* Potential for scalability/replicability
* Minimum of 5 students must benefit from proposed training
* Must be open to all AHRC students at Northumbria and Sunderland Universities.

**Applying to the Cohort Development Fund**

Complete and return the CDF application form as directed above.